

Abbey View Primary Academy

Academy Admission Policy into Nursery

Last reviewed and approved:

Next review date:

Abbey View Primary Academy
Abbey View Primary Academy Nursery Admissions Policy
2020/2021

Admission arrangements for Nursery classes

Inspiring Futures Partnership Trust is a Multi Academy Trust and the Trustees are the admissions authority.

The Nursery Class accommodates 3 and 4-year-old children.

A child can start Nursery at the beginning of the **term after their third birthday**, without reference to gender, ethnicity, ability or attitude. This is subject to the admissions criteria set out below.

Admissions Criteria

If the number of applicants exceeds the number of places, allocations will be made in the following order.

- 1.** Children in Public Care: “Looked after Children” and previously “Looked after children”
- 2.** Children who will have a sibling still in attendance at the Academy on the date of admission.
- 3.** Children of a member of staff who is currently employed within the Trust and has been for more than two years. They must have been employed for a minimum of 12.5 hours per week during term time.
- 4.** Children whose normal home address is within the area normally served by the Academy (catchment area).
- 5.** Children with exceptional medical or social needs that make it essential that they attend Abbey View rather than any other academy. These needs must be fully supported by written evidence from a medical doctor, social worker, education welfare officer or other appropriate person involved with the family.
- 6.** Once the above criteria have been applied, any further places will be awarded according to the journey distance between the family’s normal home address and the Academy’s nearest entrance gate; closest first, measured in accordance with the straight-line distance used to determine proximity of the home to the academy will be measured by Buckinghamshire’s Local Authority Geographical Information System as described in the Buckinghamshire LA admissions booklet.

Nursery Sessions

Parents are given a choice of 15 or 30 hour sessions. Once all places are allocated, children will be placed on a waiting list in priority order. Priorities are likely to change subject to the criteria above, as new applications are made or individual circumstances change.

Morning Session: 9am-12pm

Afternoon Session: 12:30-3:30pm

Extended Free Entitlement Funding Session: 9am-12pm and 12:30-3:30pm

*A child can stay for lunch between 12-12:30pm at an additional cost.

Admissions arrangements for Private Paying Parents

If sufficient places are available, parents can pay for private sessions for 3 and 4 year-olds.

Parents who are interested can contact the Academy office for more information regarding fees etc.

From here onwards, the same admissions procedure will be followed for private children as for 3 and 4-year olds.

Applications of interest

Parents are invited to complete an application of interest form. Applications must be received after the child has turned two. The form is available from the Academy office.

Places are offered during the term prior to when a child would be due to start.

The Academy will contact parents once their child has become eligible for a place to confirm if the session is still required.

Parents will be advised of the availability of morning or afternoon sessions and required to indicate their preference. Wherever possible the Academy will try to accommodate the parents first choice. If a session is in demand (e.g. mornings), parents are requested to confirm the offered place within 24 hours.

If the morning session is full, parents will be offered an afternoon place.

Home Visits

Prior to a new pupil starting, two members of the Nursery staff will conduct a home visit. This is to enable staff to meet children in their own environment and for staff and parents to discuss the child's individual needs. There will also be an opportunity to complete necessary admission paperwork and ask any questions.

Parents will then be offered a start date. Nursery intakes are typically staggered throughout the first two weeks of term to allow more attention to children as they settle in and learn to spend time away from their main carers. If necessary a settling in programme will be discussed with parents as part of this transition process.

It should be noted that a place in Abbey View Nursery does not automatically guarantee a place at Abbey View Primary Academy. Applications for school places should be made in line with the Admissions Policy for Abbey View Primary Academy.

If any parent wishes to comment on the contents of this document they can do so by speaking to the Academy directly or by using the following email address: - office@avpa.school

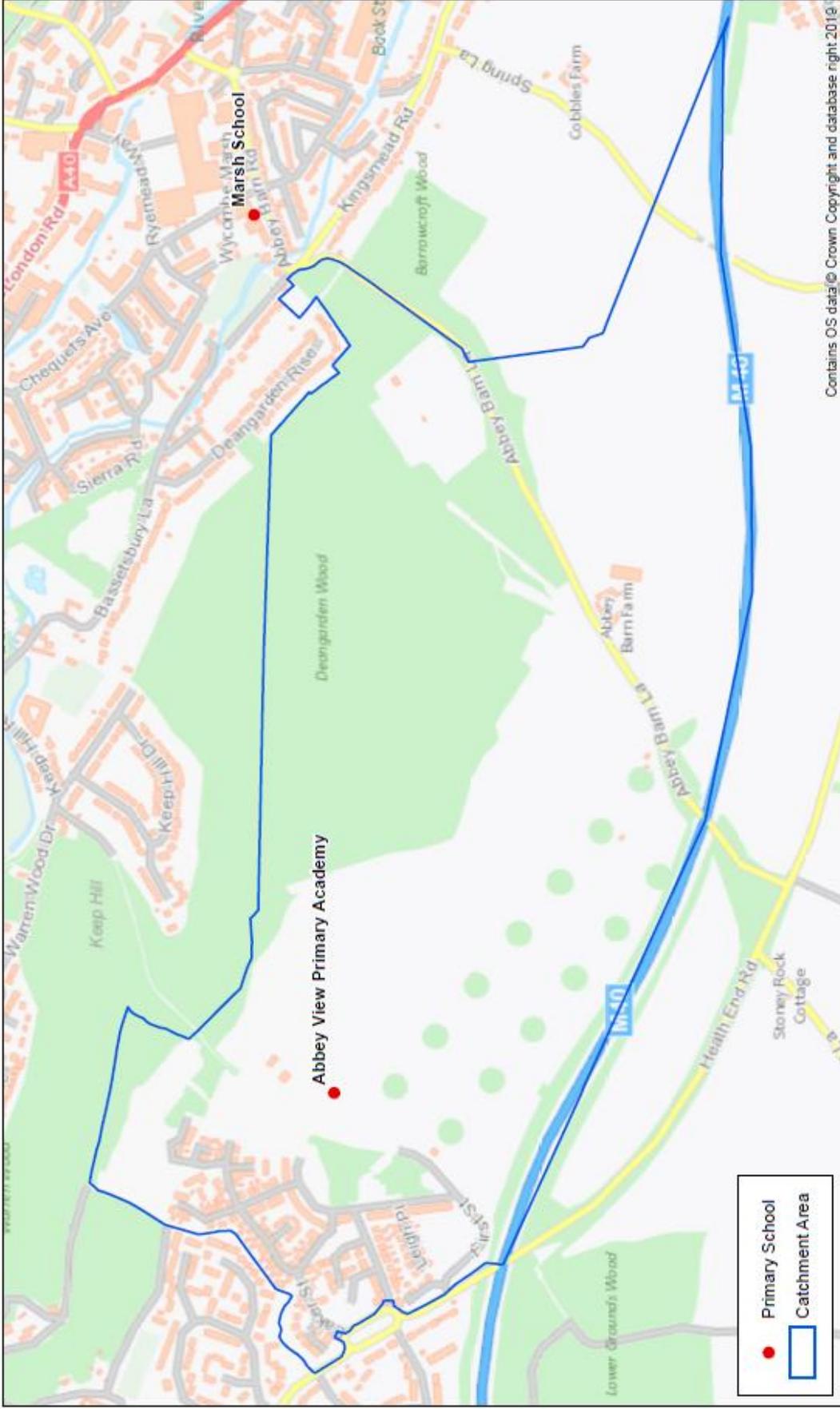
For further information, please contact the Principal, the contact details are as follows:

Address:

Abbey View Primary Academy
Kennedy Avenue
High Wycombe
Bucks
HP11 1BX

Telephone:

01494 939830



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Catchment Area for Abbey View Primary Academy

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